

Protect your shipping documents with “Packing List Envelope” ; the transparent adhesive-backed package for packing lists and invoices labeling to the delivery boxes.

## Custom-Order System

Flexibility by arrangement by the custom-order

Clean Display of Packing List with See-Through Package!



### Process of the custom-order Packing List Envelope



- **Step 1** Estimate for the custom-order package  
Submit “How to Order” form
- **Step 2** Presentation of Sample Package Without Printing  
The sample of Packing List Envelope in the requested size and thickness is presented.
- **Step 3** Request the Data Film Submission  
Submit the data film for the company name, logo and the picture of character, if any.
- **Step 4** Printing and Packing  
Envelopes printed and packed for appropriate shipment
- **Step 5** Delivery  
Envelopes delivered to place specified

### Sample Main Product Specifications

Specification Required for Japanese Company F, Approx. 1,000,000 pieces/month

Top PE : 50  $\mu$   
Bottom PE : 50  $\mu$   
Glue : 45g/m<sup>2</sup>  
Separator : 75g/m<sup>2</sup>

Specification Required for Singapore, Approx. 500,000 pieces/month

Top PE : 50  $\mu$   
Bottom PE : 70  $\mu$  (White)  
Glue : 48g/m<sup>2</sup>  
Separator : 65g/m<sup>2</sup>

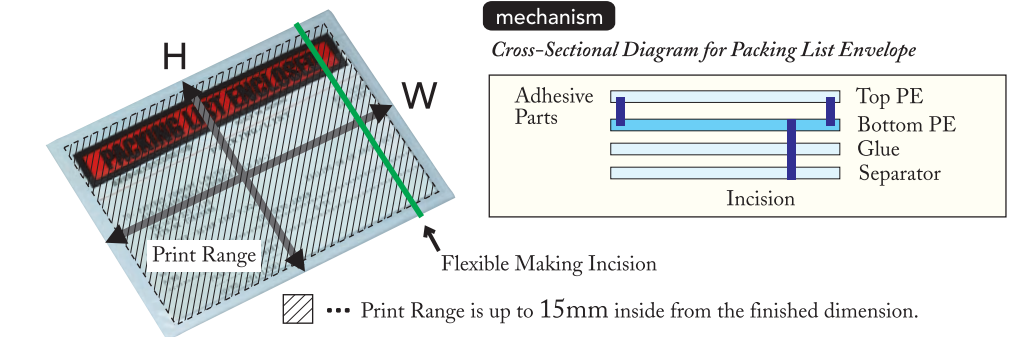
Specification Required for major mail-order company,

Top PE : 70  $\mu$   
Bottom PE : 60  $\mu$   
Glue : 45g/m<sup>2</sup>  
Separator : 75g/m<sup>2</sup>



### How to Order

#### ● Custom-Order System



◆ Please check all that apply or fill in the number.

Dimensions  
Height 【H】 ( ) mm ⇒ Please fill in the applied dimensions.  
Width 【W】 ( ) mm ⇒ Please fill in the applied dimensions.

◆ For the size unknown

General Dimensions  
114 mm × 120 mm (4.5 inch × 5.5 inch)  
114 mm × 152 mm (4.5 inch × 6 inch)  
178 mm × 140 mm (7 inch × 5.5 inch)  
133 mm × 191 mm (5.25 inch × 7.5 inch)  
140 mm × 245 mm (5.5 inch × 10 inch)

◆ Please send the articles you are currently using

( ) deliverable, ( ) non-deliverable, no articles  
◆ Please indicate the dimension of the invoice packed in if you choose “no articles”

Height 【H】 ( ) mm ⇒ Please fill in the applied dimensions.  
Width 【W】 ( ) mm ⇒ Please fill in the applied dimensions.

◆ Incision ⇒ Parallel to the Height? Parallel to the Width?

( ) Height, ( ) Width

◆ Number of order

( ) 50,000 pieces, ( ) 100,000 pieces, ( ) 200,000 pieces,  
( ) 300,000 pieces, ( ) 500,000 pieces or more

◆ Thickness and Colour of Polyethylene resin

【Top PE】 ( ) 40  $\mu$ , ( ) 50  $\mu$ , ( ) 60  $\mu$   
【Bottom PE】 ( ) 40  $\mu$ , ( ) 50  $\mu$ , ( ) 60  $\mu$   
【Colour of Polyethylene resin】 ( ) See-through, ( ) Milky

◆ Printing

Print Range is up to 15 mm inside from the finished dimension.  
( ) Applied, ( ) Not Applied

◆ The number of colour

( ) Non, ( ) Monotint, ( ) Bicoloured,  
( ) Tricoloured, ( ) Four-Coloured

◆ Any company logos?

( ) Applied, ( ) Not Applied

◆ Glue intensity

( ) General, ( ) Stronger

### Company Profile

KOBE ADHESION PRODUCT (SHENZHEN) CO., LTD, a subsidiary of Papyrus Company Japan, is a special manufacturer of Packing List Envelope, established in 2004. We produce a wide range of standard envelopes in many styles and sizes as well as custom envelopes, and both printed and plain. In addition to our most popular envelopes, we make the poly self-adhesive envelopes, which adhere well on cardboard, plastic, wood and metal.

High-quality printing focuses attention on your documents. High tech adhesion technology keeps the Packing List Envelope in place in a wide range of temperatures and conditions.

Our oil resistant and water resistant polyethylene envelopes can be used for packing slips invoices, cards and other shipping documents.

### History of PAPHYRUS COMPANY CO., LTD

In 1868, Hyogo Port(Current Kobe Port) was opened. The city of Kobe has been mainly developed from the port opening. In the city of Kobe, we have dealt with papers and paper products since the Meiji Era.

Kashiwai Shigyo Co.,Ltd, and Yokoyama Kamiten(Current Yokoyama Co.,Ltd) merged their departments dealing with Kokuyo's products to meet the demands of the times and established a sales company of Kokuyo's products in areas around Kobe.

- 1970 : Kokuyo Kobe was established with 54 million yen in capital.
- 1981 : The construction of the warehouse in Hanshin Distribution Center(Yamaguchi-cho, Nishinomiya)was completed.
- 1987 : The headquarters building was purchased.
- 1995 : The company suffered extensive damage from Great Hanshin Earthquake but recovered quickly. Since then, Hanshin Distribution Center has been used as the main distribution base.
- 1999 : Papyrus Company was established as a subsidiary of Kokuyo Kobe to start the IT business.
- 2001 : Seven companies dealing with only Kokuyo's products in Kinki were merged into Kokuyo Kinki Sales Co.,Ltd
- 2002: The company was merged with a subsidiary, Papyrus company, and the corporate name was changed to Papyrus Company.
- 2004: In China, Kobe Adhesion Product (Shenzhen) Company was established with independent capital.

PAPHYRUS COMPANY CO.,LTD

Capital : 44 million yen

Established : Oct.4,1967

Head office : 21-10-4, Kano-cho, Chuo-ku, Kobe-city, Hyogo 650-0001, Japan

Board members : President: Taiichi Yokoyama  
Representative Director: Kiyoko Kashiwai  
(Representative Director of Kashiwai Shigyo Co.,Ltd.)

Director: Kenichi Kashiwai (Chairman of the Board of Kashiwai Shigyo Co.,Ltd.)  
Auditor: Shoji Yokoyama

Banks : Sumitomo Mitsui Banking Corporation (Kobe Corporate Business Office)  
The Shoko Chukin Bank (Kobe Branch)

Main customers: Toppan Forms Co., Ltd.  
NTT Communications Corporation  
NISSAN Group  
JSR Corporation  
Tokyo University  
DHL International

